

**MINUTES OF THE GENERAL MEETING
OF THE BIGFORK COUNTY
WATER AND SEWER DISTRICT**

The general meeting of the Bigfork County Water and Sewer District was held on March 8, 2017 at the District office. Vice-President, Eugene Helberg presided.

ATTENDEES:

Directors: Gene Helberg, Seth Price; Tom Cahill (telephonically)

District Employees: Julie Spencer, Mimi Wildeman, Vickie Hemphill

Engineering: Jeff Cicon P.E. from Morrison Maierle

Other Attendees: None

APPOINTMENT OF BOARD SECRETARY:

Board member Cahill made a motion to appoint Mimi Wildeman as Board Secretary March 8, 2017; it was seconded by Price and unanimously.

RESOLVED, That the Appointment of the new Board Secretary be approved.

READ AND APPROVE MINUTES:

Vice-President Helberg opened the meeting at 7:00 p.m. The minutes of the February Board Meeting were reviewed for approval. Helberg called for discussion. Hearing none, a vote was called. Price made a motion to approve, Cahill seconded and it was unanimously

RESOLVED, That the Minutes for the February 2017 Board Meeting be approved as submitted.

AGENDA - ADDITIONS OR CHANGES

No changes were made to the agenda

CONSENT AGENDA

Vice-President Helberg called for discussion or questions about the consent agenda. Cahill had concern on amount of water loss. Julie said that there was a leak in Saddlehorn at the rate of ½ gpm. Hearing no more discussion Helberg called for a motion to approve. Price moved, Cahill seconded and it was unanimously

RESOLVED, That the items on the Consent Agenda be approved.

PUBLIC COMMENT

No Public Comment

OLD BUSINESS

Engineering update, Jeff Cicon

- *Water Tank & Transmission Line and Access Easement* –Ron Pierce has reviewed the transmission main and access alignment drawings but is not able to meet to discuss until the week of March 13, 2017.

- *Water Tank & Transmission Line*- Cicon stated that according to the Department of Commerce, House Bill 14 is currently pending in committee and has more processes to go through before any programs are authorized. They have received a draft of the application for the new program for projects not recommended for funding. They will continue to follow this program and apply for funding if it becomes available.
- *Standpipe Supply Line and Lakeview Care Center main* (Task Order 28) – Little Jon Apartments granted a construction easement for the project but a permanent easement was not granted because of an ownership change. The new owners are requesting more information before they will grant the easement.
- *Ramsfield Water Rights Wells 3 & 4* (Task Order 24) – Cicon has started compiling water use data for updating the water rights for the Ramsfield Wells. The plan is to have a pre-application meeting with the Montana DNRC sometime next month and he will file shortly after that meeting.
- *Sludge Farm Irrigation System* (Task Order 30) –Cicon reported that the high bid came in \$459,914.00 the low bid was \$286,148.00. The Engineers Estimate (Morrison-Maierle, Inc.) was \$372,030.00. Cicon recommended awarding the project to Randy Gembala Construction, the low bidder. There was discussion about the deduct alternates and it was decided to go with the base bid and no deducts. Cahill made a motion; it was seconded by Price and unanimously

RESOLVED, That the Sludge Farm Irrigation System be awarded to Randy Gembala Construction in the amount of \$286,148.00 Schedule 1 Base Bid with no deducts approved

- *North & South Eagle Bend Lift Stations* (Task Order 25) – They have been working out some pre-construction details and questions with the contractor. The lift stations are scheduled to ship on March 15 and Diamond Construction plans to start around that same time period (weather permitting). The Schedule has been coordinated with Eagle Bend Golf Course and they are able to work around the project. They are currently working on obtaining easements for a new natural gas line for the generator with Eagle Bend and Pinehurst Homeowners. An easement for the natural gas line will not be needed from Mill Creek Subdivision as the gas line is in an existing easement.
- *Sludge Farm Blowers and Electrical* (Task Order 31) –Task Order 31, Blower Analysis is complete and submitted for comment. No more billing will be submitted. There was discussion in regards to the Blower Options.
- *Flathead Lake Brewery Pretreatment System* –Julie Spencer updated the board that Robert Millspaugh is no longer with the Brewery, but will return for the start up. David Brendgard and Johann Niesner will be the new contacts; David was asked to get a Montana Industrial Waste Water Certification.

NEW BUSINESS

Bigfork County Dock / Bay Lift Station – Bill Myer met with Julie and brought his own minutes from the meeting at the docks. Julie let him know that he cannot cover the Bay Lift Station.

MBR Membranes Purchase— Julie polled the Board about purchasing Membranes offered at half price due to corrosion on the stainless steel frames. The company is re-pickling the frames and they will be as good as new. Price made a motion to approve the purchase, second by Cahill unanimously

RESOLVED, The Purchase of the MBR Membranes be approved.

Hookup variance-Ripple and Morris- Tabled variance was discussed and denied.

Farm Road Dust Abatement- Cahill motioned to pay up to \$600.00 for dust abatement; second by Price and unanimously

RESOLVED, That the Farm Road Dust Abatement Funding be approved.

COMMITTEE REPORTS

Annexation, Main Extensions & Construction *Helberg & Cahill*
Eagle Bend Lift Station – Discussed during Engineer’s Report. District Official Signature needed Cahill asked Helberg to sign.

District Investments *Price & Phelps*
No Updates

Employee Insurance Compensation & Certification *Helberg & Keenan*
Mimi will replace Vickie as Office Administrative and Billing

Pretreatment Regulations *Cahill & Price*
Julie reported that the Flathead Brewery (David Brendgard) needs to be certified in Montana. This will be discussed at a future meeting. Tom asked Julie to draft a letter to Greg Johnston to get an agreement reestablished and to request a meeting before the ramp up.

Budget & Rate Structure *Helberg & Phelps*
No Updates

Rules & Regulations *Cahill & Price*
Still in progress

Farmland.....*Helberg, Cahill & Loudermilk*
Grain Storage, Irrigation, Blowers - discussed in old business

COMMUNICATIONS:

None

ADJOURNMENT

Helberg called for a motion to adjourn. Price moved, Cahill seconded and it was unanimously

RESOLVED that the public meeting be adjourned at 7:30 p.m.

Secretary, Mimi Wildeman

Meeting presided by:

Vice-President, Eugene Helberg